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TECHNOLOGY UPDATE

Insider Tips To Make Your Business Run Faster, Easier And More Profitably

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Amanda & Bryan Lachapelle, owners of B4 Networks.

HEADQUARTERS

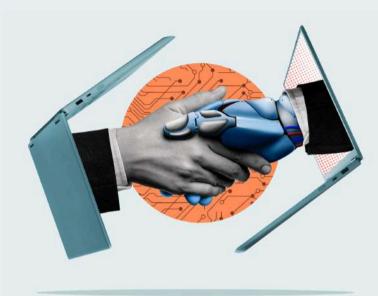
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NEW YEAR, NEW GOALS:

HOW AI CAN HELP YOU STICK TO YOUR RESOLUTIONS



January 1st is a fresh start for many – an opportunity to set exciting career or personal goals like getting a promotion or saving for that trip to Paris. In 2023, 86% of Canadians set a New Year's resolution, says Time2Play. Out of that 86%, 70% failed to stick to their goal citing lack of motivation, losing track of, or forgetting altogether, their resolution. For those feeling that resolutions are often a losing game, Al-powered tools like chatbots and apps can help make this year different by helping you set resolutions that are practical and unique to you.

Al Is An Excellent Active Listener

For many people, traditional goalsetting feels static, nothing more than a conversation with ourselves that results in a sticky note on the bathroom mirror. In contrast, generative AI is interactive. It asks questions, rephrases ideas and can suggest new ideas based on input, mirroring the way humans engage in active listening. AI is also fast – it responds in real time, making it an ideal brainstorming partner.

Al is also highly customizable. Because it tailors recommendations to your inputs, it offers personalized plans for your goals based on your habits and preferences (but sensitive data should be avoided). Al can also help you set SMART goals – Specific, Measurable, Achievable, Relevant and Time-bound – making tracking progress easier and increasing your chances of success.

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<u>How To Write Your New Year's</u> Prompt With Al

If you're ready to try using generative Al tools for your resolutions, start by crafting a clear, thoughtful prompt. Here are some prompting best practices to get you started:

1. Tell Al About Yourself

You don't need to share your life's story, but tell Al some goals you might like to achieve, your strengths and weaknesses and what you'd like help with. This context helps Al customize its ideas specifically to you.

Example Prompt: "Please help me create a New Year's resolution. Here is information about me that you can use to suggest helpful resolutions [insert your strengths, challenges, hopes, goals, etc.]..."

2. Define Your Focus Areas

After introducing yourself, ask AI to suggest a list of 5 to 10 New Year's resolutions. If you only want ones related to fitness or work, then say that. If you're open to other ideas, you can ask AI to think outside the box when coming up with suggestions.

Example Prompt: "With the information I gave you, please suggest a list of resolutions I may find useful this year relating to fitness and my career."



3. Review And Refine Al Suggestions

You can provide more information to AI and get different responses or ask it to change the wording or goal to match your needs.

Example Prompt: "Can you rewrite X resolution to be met within six months?" Or, "Can you adapt this resolution to focus on small business owners?"

4. Create SMART Goals

Once you know your resolution(s), ask AI to create SMART goals to help you meet them!

Example Prompt: "Please suggest SMART goals to help me achieve my New Year's resolution."

5. Track Progress

Once you have your resolution, you can even use Al-driven apps or features (like reminders in productivity apps) to stay accountable. Regular tracking helps you stick to your goals and makes progress visible, even with a simple check-in.

If you've never had success with New Year's resolutions or you want to shake things up this year, let AI help you create some of your best resolutions yet!



How Does Your IT Company Compare?

Our December 2024 Help Desk Key Performance Indicators



89%

8 Business Hour Ticket resolution



99%

Client Satisfaction



25 Mins

Average Response Time Technology Update JANUARY 2025



Today's employees desire more than a paycheque; they want purpose – a meaningful connection to their work that enriches their lives. As John DiJulius, speaker and author of *The Employee Experience Revolution*, puts it, "Work makes up a large part of nearly every human being's life. If we don't find value in what we do professionally, it will trickle into other areas of our lives."

Purpose-driven work not only increases engagement but also supports retention and well-being. At a recent industry conference, DiJulius explained three crucial elements in attracting and retaining rock-star employees: cultivating purpose, creating an ungameable recruitment process and delivering a memorable onboarding experience.



The Power Of Purpose

To create a culture of purpose, trust and meaning, DiJulius says, "employers must make sure every employee understands how their job impacts customers' lives." This can be straightforward for customer-facing employees, but it's harder for those in less visible positions, such as warehouse or assembly-line roles, to make the customer service connection. Medical device company Medtronic does this through its annual gala, where all staff can meet the patients who benefit from their devices, reinforcing the real-world impact of their efforts. Find ways to cultivate these connections between your employees and those who benefit from their work.

Purpose also stems from who we work with. DiJulius reminds us, "Employees don't quit companies; they quit people." Today, hiring isn't about filling seats. It's an opportunity to welcome purpose-driven individuals who align with your mission into your company.



<u>Creating A Recruitment Experience</u>

An excellent recruitment experience, DiJulius says, takes steps to make what your company stands for overwhelmingly obvious. It will either turn them on to your company or

off – and that's the point. "We are not for everyone, nor do we want to be,"
DiJulius says.

Use the interview process to scare away wrong-fit prospects, identify potential rock stars and make the potential rock stars want to pick YOU. Interview experiences should showcase what your company stands for. For example, greet candidates with a coffee, offer them a reserved parking spot and involve employees in the interview process. These details convey your company culture and help candidates feel like they belong.



<u>Creating The Ultimate</u> <u>Onboarding Experience</u>

The first day at a new job can either affirm a hire's decision or make them question it. Even for remote employees, purposeful introductions and engaging activities matter.

DiJulius offers onboarding best practices:

- <u>Reorientation:</u> Hold regular orientations for all staff, connecting newcomers with current employees and updating them on any company changes.
- <u>Gamify The Experience:</u> Send new hires on a gamified "quest" around the office or virtual workspace to learn important details. This will encourage relationship-building and ease the transition.
- <u>Stagger Training</u>: Don't overwhelm new employees with too much information. Instead, provide need-to-know knowledge early, then gradually add professional development to support long-term growth and reduce burnout or boredom.

Employees want purpose and a work culture where they feel welcome. This year, prioritize creating an environment where employees find meaning, can engage fully and stay committed for the long term.

SHINY NEW GADGET OF THE MONTH

The Coway Airmega App-Enabled Smart Air Purifier

The Coway Airmega 300S is a powerful air purifier built for large spaces, clearing up to 1,256 sq. ft. in just 30 minutes – perfect if you've got pets, allergies or just want fresher air. Its HyperCaptive Filtration System catches 99.999% of tiny particles like allergens and odours, making it great for both homes and offices. With the IoCare app, you can monitor indoor and outdoor air quality, schedule runtimes and control the purifier's settings, plus get handy alerts when it's time to change or clean filters. Smart features like Eco Mode, Smart Mode and a customizable timer (one, four or

eight hours) make it energy-efficient and adaptable, so you get fresh air without fuss.



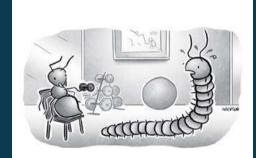
Buy it here: <u>The Coway</u> <u>Airmega App-Enabled</u> <u>Smart Air Purifier</u>

FREE Risk Assessment



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CARTOON OF THE MONTH



"Man I hate leg day."

BE USEFUL: **SEVEN TOOLS FOR LIFE**

By Arnold Schwarzenegger

Bodybuilder. Immigrant. Actor. Father. Governor. In Be Useful, Arnold Schwarzenegger details how those 2 words from his father shaped his life.

Through personal stories revealing highs and lows, he shares his principles for overcoming challenges and achieving success. You'll find this read inspirational either way, but for a special touch, listen to it read aloud by the author himself!

CYBERSIDE CHAT

Put Your Business On The Map

Apple Business Connect is a free tool for businesses to manage and update information across Apple Maps, Siri and Spotlight. It enables businesses to control details like hours, contact information and photos, create promotional "Showcases" and access insights on customer interactions, improving visibility and accuracy across all Apple device users. This free service puts your business on the map - literally - making it easier than ever for you to connect with customers.

"Money" Is The Most Dangerous Word In Your Inbox

Someone is after your money, and no, it's not your teenager. ZeroBounce, an email company, pinpointed the most common words hackers use to trip you up. "Money" topped the charts as one of the most common and harmful words in hacker emails, with an 83.5% infection/damage rate. Other words to watch out for include "free," "income" and "investment." Always verify a sender before opening emails and look for red flags in emails.



Google "Unfiltered"

Google Image users are reporting a noticeable uptick in hyperrealistic Al-generated pictures in search results, right next to real ones. However, many of these images aren't labelled as Algenerated, leading to concerns about misinformation. For example, image searches of baby animals are rife with Al-generated images. Companies, including Google, are working on better ways to label Al-generated photos, but until then, pay attention when you're scrolling and verify images if you plan to reuse them.

APPS YOU SHOULD TAKE OFF YOUR PHONE RIGHT NOW

These days, our phones are jampacked with apps. However, apps are ones to nix, experts also suggest you more than clutter – they're data collectors. Apps from China-based app developer ByteDance, such as TikTok, CapCut and Lemon8, track extensive details: your IP address, biometrics, messages, credit card numbers, people and places in your videos, information about the content you post and more. TikTok's data privacy is so bad that it's banned in many countries and on government devices in several others, including the your phone. US, the EU, Australia and Canada.

While harmful apps are the obvious delete any app you aren't using regularly.

To ensure the app stops collecting and sharing your data, you must deactivate or delete your account first. Log in to each app and find the page where you can delete your account, then uninstall it from